

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
MEETING MINUTES  
November 14, 2025**

A special meeting of the Kentucky Board of Licensed Professional Counselors was held in-person in conference room 229NE located at the Mayo-Underwood Building, 500 Mero Street, Frankfort, KY 40601.

MEMBERS PRESENT

Denise Hutchins, Chair  
Dr. Charles Pemberton, Vice Chair  
R. Kyle May  
Dr. Hannah Coyt

DPL STAFF

Stephanie Hilson, Administrative Specialist Senior

MEMBERS ABSENT

Lauren Muir

LEGAL COUNSEL

Sara Janes, OLS

OTHER

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**CALL TO ORDER**

Chair Hutchins called the meeting to order at 10:17 a.m.

Workday will be used to tie together Board work from the Spring and Fall Board Retreats.

- **Statutory Recommendations** – Ms. Janes update – Prior Board member Dr. Andrea Brooks and Dr. Pemberton met with Children’s Alliance and agreed to submit information to Senator Adams. Other Boards with a compact may be interested in joining. Children’s Alliance has bullet points and proposed regulation. Children’s Alliance to submit to Senator Adams. Dr. Pemberton will reach out to CA and copy Chair Hutchins.
  - FBI Background Check -
- **Regulatory Review and Recommendations**
  - Ended last session with 070, talking about core area classes. Of the nine – Professional Orientation & Ethics, Assessment/Evaluation, Diagnosis, and Theory must be earned; Discussion on related field in statute, isn’t defined, but the Board can define it. “Related field” is in the statute and regulation, 070. Define counseling and related field.
  - 201 KAR 36:070 – Section 1
    - Reviewed and reworked Section 1.(1)(2)(3)(4)
    - (1) Defining professional counseling –
      - (a) Program materials should indicate courses are in professional counseling
      - (b) Include name of counseling in the name
      - (c) Be from an organized entity of which includes professional counselors; majority of faculty need to be professional counselors? Or

- simple majority? Must include professional orientation and ethics,
- (d) Internship/practicum to include experience with assessment, dx, and treatment.
- (e)
- (f)

BREAK 11:02 a.m. -11:07 a.m.

RESUMED at 11:11 a.m.

- 201 KAR 36:070 – Section 1
  - (2) Related field – reworked and removed redundant language.
  - (3) Striking all of 3/ exclusion list.
  - (4) Discussion of required courses and what courses can be remediated.
    - Discussion and reworking of language
    - Most denials are for lack of 2 and 7.
    - Discussed what courses should be included in core areas. 1,5,7,9,10 need to be included in a singular education program (cannot piece together from different programs).

LUNCH 12:07 p.m.-1:00 p.m.

RESUMED at 1:18 p.m.

- 201 KAR 36:070 – (2) Related field – rework of wording for related degree
  - (4) Discussion of required courses and what courses can be remediated.
    - What courses can be remediated – 2, 3, 4, 6, and 8
    - Core areas within the single program that cannot be remediate- 1,5, 7, 9, 10
  - Struck 2 and 3, created 2
  - Added breakdown of 10 core areas as Section 1(1)(g)
  - (4)
  - (5)
- 201 KAR 36:070 – Section 2. Accreditation (no changes)
- 201 KAR 36:070 – Section 3. Examination
- 201 KAR 36:070 – Section 4. Application for Licensure
  - Move (1)(a)4. to a new administrative regulation
    - (j) Internship/practicum hours updated
  - 5. Discussion of CANS check requirement. To be revisited.

BREAK 2:58 p.m.

RESUMED 3:25 p.m.

- 6.
- (1)(b) Endorsement application to require content areas, DL,
- (2)(a) – (f) Updated KAR numbers and subsections
- 201 KAR 36:070 – Section 5. Good moral character
- 201 KAR 36:070 – Section 6. Denial based on good moral character
- 201 KAR 36:070 – Section 7. Strike Section 7.

- 201 KAR 36:005 – discussed, updated, and reworked definitions based upon edited regulations
- 201 KAR 36:045 – Section 1. reviewed (1)-(9)

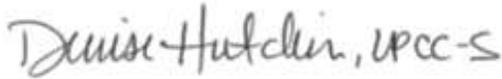
**PER DIEM**

Dr. Coyt made a motion to pay per diem for today's meeting. Motion seconded by Dr. Pemberton, motion carries.

**ADJOURN**

Dr. Pemberton made a motion to adjourn the meeting at 4:29 p.m. Motion seconded by Dr. Coyt, and motion carried.

Chair Hutchins adjourned the meeting at 4:30 p.m.



Denise Hutchins, LPCC-S  
Board Chair  
Kentucky Board of Professional Counselors